



YARD DUTY AND SUPERVISION POLICY

PARENTS AND STUDENTS

UNIVERSITY PARK PRIMARY SCHOOL

PURPOSE:

To ensure parents and students understand the supervision and yard duty responsibilities enacted at University Park Primary School.

POLICY:

University Park PS understands it holds a high standard of care in relation to students at school. Appropriate, well-organised and responsive supervision of students during class time, recess and lunch is an important aspect of keeping students safe at school. It also enables staff to identify and respond to possible risks at school as they arise.

All staff participate in University Park Primary School's yard duty roster and school supervision requirements and follow clear procedures for responding to accidents or incidents in the playground and learning areas.

School staff are rostered on for yard duty before school, during recess, lunch and after school. School gates are opened at 8.30 am every morning and school grounds are supervised before school at 8:40 am. After school, staff supervise from 3.20 – 3.30 pm. Students on school grounds outside these times will **not** be supervised (unless they attending a before or after school care program or supervised extracurricular activity).

Parents/carers are requested to ensure that students do not arrive early or stay late after school unless they are attending before or after school care, or a pre-arranged supervised activity (i.e. sports practice).

University Park PS has several internal policies and procedures in place to respond to specific circumstances and potential risks in schools, including:

- camps and excursions
- First Aid
- grounds management and tree maintenance
- student private property.

School staff, parents and students are encouraged to speak to our principal, Andrea Federico, if you have any concerns about potential risks at our school or our duty of care obligations.

REVIEW CYCLE AND EVALUATION:

This policy was last updated on [February 2021](#) and is scheduled for review in [February 2022](#).